

University of British Columbia RECORDS RETENTION SCHEDULE AND DISPOSAL AUTHORITY	Schedule No.: 006-20
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This is a recommendation to (check one): X -- Establish retention/disposal schedule	Series Title: Broadsheets
	Office of Primary Responsibility (OPR): Registrar's Office

Purpose and Description of Records: Series consists of computer printouts or "broadsheets", listing students and their class marks, arranged and bound by academic session. They were used in the adjudication of final grades until 1990, when the process was reorganized as "Sessional Evaluation". This series is now closed.
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Personal Information Bank? X -- Yes	Vital Record? X -- Yes	Retained by: X -- Academic Year
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Retention Period (Years): Office -- Records Centre / Storage -- Permanent Total --	Final Disposition: X -- N/A
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Retention Instructions: Retained permanently by Registrar's Office.

Appraisal Rationale: These records document the University's academic adjudication process, and so are a permanently valuable part of the University records.

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